

## **CORI INSTRUCTIONS:**

All volunteers involved in Harvard Youth Baseball and Softball are *required* to provide information to conduct criminal background checks. This includes Managers, coaches, board members and any others, volunteers or hired workers, who provide regular services to Harvard Youth Baseball and Softball and/or have repetitive access to or contact with players or teams. Please provide the following information and attach a photocopy of a valid Massachusetts Driver's license. If you do not have a license, you may use a Passport or other government issued photographic ID. In addition, for compliance with the laws of the Commonwealth of Massachusetts, all volunteers are also required to complete the attached CORI Request Form.

Please be sure to sign both forms. On the CORI Request Form, **DO NOT FILL IN THE LAST TWO LINES OF THE FORM.**

Please return both forms with a copy of your photo ID to your league coordinator, the HYBSA Safety Officer, or the HYBSA President who will forward the forms to the Harvard Athletic Association Background Check Coordinator for processing.

The information you provide and the results of your criminal background check will be kept in a secure location under lock and key at all times. It is your right to request to see the results of the background check. If you would like to see the results, please make a request in writing to Stephen Mirarchi, League President.

It is recommended you keep a copy of these forms for your records.

If you have any questions, please contact Stephen Mirarchi at 508-873-7991 or [steveharvard7@gmail.com](mailto:steveharvard7@gmail.com)

*\*\*Please note that, per Little League National requirements, anyone who does not complete these forms is automatically ineligible to be a league volunteer or member.*

**CRIMINAL OFFENDER RECORD INFORMATION (CORI)  
ACKNOWLEDGEMENT FORM**

**TO BE USED BY ORGANIZATIONS CONDUCTING CORI CHECKS FOR EMPLOYMENT,  
VOLUNTEER, SUBCONTRACTOR, LICENSING, AND HOUSING PURPOSES.**

Harvard Youth Baseball is registered under the provisions of M.G.L. c. 6, § 172 to receive CORI for the purpose of screening current and otherwise qualified prospective employees, subcontractors, or volunteers.

As a prospective or current employee, subcontractor, or volunteer, I understand that a CORI check will be submitted for my personal information to the DCJIS. I hereby acknowledge and provide permission to Harvard Youth Baseball to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing Harvard Youth Baseball written notice of my intent to withdraw consent to a CORI check.

**FOR EMPLOYMENT, VOLUNTEER, AND LICENSING PURPOSES ONLY:**

Harvard Athletic Association may conduct subsequent CORI checks within one year of the date this Form was signed by me provided, however, that must first provide me with written notice of this check.

By signing below, I provide my consent to a CORI check and acknowledge that the information provided on Page 3 of this Acknowledgement Form is true and accurate.



**Signature**



**Date**

